



**Siksika Family Services Corporation**  
**Siksika Children's Services**  
**After Hours Assessor**  
**Job Posting –Limited Term**  
Closing Date – April 22, 2021



**GENERAL STATEMENT OF POSITION:**

The After Hours Assessor is a key role in the Siksika Children's Services After Hours work unit, which operates outside of normal work hours. This assessor works within the Casework Practice Model and is required to perform Intake and Assessment duties. These duties include; Safety and Detailed Assessment phases, urgency of response, gathering of information, analysis preparation, implications of case planning, determination of interventions, and the development of case plans.

**SUPERVISION RECEIVED:** Siksika Children's Services Intakes & Investigations Team Lead

**SUPERVISION EXERCISED:** Indirectly – Monitors client's progress and effectiveness of service providers.

**LOCATION:** Strathmore Office

**DUTIES AND RESPONSIBILITIES:**

- Receives all after hour's reports of alleged child intervention concerns. Examines information and determines whether there is a need for assessment/investigation or to provide information on community resources and child related situations that do not constitute a report.
- Performs the Safety Phase Assessment. Detailed Assessments to determine the child's need for intervention and to address safety concerns for the child.
- Gathers information through face-to-face interviews with the child and family, makes contact with collaterals, undertakes review of file records, and conducts reviews of previous records and CYIM checks.
- Formulates and documents an analysis of assessment information and recommends for case planning.
- Provides immediate response interventions; utilizes conflict resolution skills and arranges and conducts case conferences.
- *Due to limited space the duties of this position have been shortened, but will be made available to successful interview candidates only.*

**EDUCATION AND EXPERIENCE:** Bachelor Social Work degree plus related experience.

Bachelor degree in a related social science discipline with three (3) years' direct related experience, may be considered. Experience working with Siksika families and children or with other First Nation children and families is an asset.

**WORK ENVIRONMENT:**

Unavoidable interruptions, changing priorities, workload emergencies, along with client trust relating to employee's mandate to investigate reports of abuse, neglect and emotion and injury. Periods of excessive activity. May have to share office space. Times of unavoidable overtime due to families' schedules and agency mandate. Must have valid driver's licence and access to a reliable vehicle that meets the requirements of approved anchor bolts for baby/child car seats and business insurance coverage minimum two (2) million liability.

Resumes and cover letters should be emailed to [familyserviceshrm@siksikafamilyservices.com](mailto:familyserviceshrm@siksikafamilyservices.com) before 11:00 p.m. of posting closing date. **Please quote posting #030-2021. PLEASE QUOTE Competition number 030-2021.**

**IMPORTANT:** *All applications must include the following:*

1. *Degree/Diploma/Certificates and/or other related support documentation*
2. *Clear Criminal Record and Child Intervention Check*
3. *Copy of Drivers Licence*

**Please note:** *Only complete applications will be considered and only those candidates selected for an interview will be contacted.*

*Successful candidates are required to produce a clear Criminal Record and Child Intervention Check prior to commencement.* SFS thanks all applicants, but only those who have been selected for an interview will be called.