



**Request for Proposal: Legal Services – Old Sun Community College (OSCC)**

Old Sun Community College, an accredited, Board Governed educational institution established by the *Old Sun Community College Act (1988)*, is inviting submissions for proposals from lawyers or law firms interested in serving as legal counsel for the Board of Governors and the OSCC Administration.

The College’s Board of Governors, acts as an overseeing body with a mandate to provide strategic direction, make policy decisions, and provide financial oversight to the College. Periodically, the Administration and the Board of Governors require independent advice on legal matters, in the areas of:

- Governance and the responsibilities of the board.
- Compliance with various provincial and federal statutes and bodies of law pertaining to an on-reserve, post-secondary institution of higher learning.
- General legal advisement in areas such as (but not limited to) employment, contracts, real estate as well as advisement on joint ventures with businesses, educational institutions, community organizations and governments (federal, provincial and municipal).

Each RFP submission should:

- Demonstrate an understanding of the areas of law relevant to post-secondary institutions.
- Demonstrates a familiarity with the Indian Act, Treaty and Aboriginal rights as well as other relevant federal and provincial statues and legislation.
- Each RFP should include proposed retainer(s) and/or hourly rates, travel rate disbursements, work plan and budgets.
- Firm experience in this specific area, or related areas.
- Name of person acting as a point of contact for the Law Firm and the contact information.

Proposal submissions must be signed by your authorized representative of your law firm.

The deadline to submit is **January 21, 2022 at 4:30 p.m. MT.**

Submissions must be made by email to:

Siksika Nation Councillor Susan Solway. Old Sun Community College Board Chair P.O. Box 1250, Siksika Nation, AB, T0J 3W0 Email: <a href="mailto:SusanS@siksikanation.com">SusanS@siksikanation.com</a>
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