

# EMPLOYMENT OPPORTUNITY

**SERVICE AREA:** Siksika Public Safety  
**DEPARTMENT:** Siksika Public Safety  
**POSITION:** Public Safety Manager  
**SALARY:** Dependent on Education and Experience  
**STATUS:** Full Time **EXTENDED NOTICE: DEADLINE TIME TO SUBMIT IS 12:00 PM (NOON)**

**COMPETITION: PS-02-03-10-22**

**DATE POSTED: 03-10-22**

**DEADLINE: MAR-20-22**

**General and Responsibilities: Duties include but are not limited to:**

The Public Safety Manager is responsible for the operations, coordination, planning and implementation of the Public Safety Area, which includes Peace Officer Program, Security, Animal Control, Justice, Aiskapimohkiiks (mediation), and the Emergency Management program when required. The Public Safety Manager manages the development and implementation of departmental goals, objectives, and priorities for each assigned service area. The Public Safety Manager will be the Incident Commander during emergency events affecting Siksika Nation.

**Duties & Responsibilities: Duties include but are not limited to:**

- Promote an integrated service delivery model and provide support to achieve the Siksika Nation plan and Siksika Nation Administration business plan as a member of the Siksika Administration management team.
- Plan, coordinate, and direct Public Safety Service Area's work plan; assign projects and areas of responsibility; review and evaluate work methods and procedures to improve operations.

**CONTACT HUMAN RESOURCE FOR A FULL JOB DESCRIPTION**

**MINIMUM QUALIFICATIONS:**

**Required Knowledge, Skills and Abilities:**

Demonstrated leadership capability in the area of community engagement, crime reduction and proactive, compassionate compliance. Ability to manage high workloads in a flexible manner, often under pressure, with tight deadlines. Demonstrated experience working with First Nations communities. Ability to consult with Siksika Nation business units and entities, Chief & Council, local RCMP, detachments, contractors, residents, and visitors.

**Education and Experience:**

- Bachelor's degree or equivalent from an accredited college or university with major course work in political science, criminal justice, policing, fire science, behavioral science, business or public administration, or related field.
- Five (5) years of progressively responsible supervisory experience.
- Standard First Aid, CPR, HCP, AED, WHMIS, TDG, and defensive driving.
- Knowledge of Occupational Health & Safety Standards

**Other:**

- General Knowledge of Siksika Culture and the ability to speak and understand the Siksika language.
- Must have a Valid Class 5 Driver's License and satisfactory driver's abstract.
- Criminal Records Check Required.

**SUBMIT APPLICATION & RESUME TO HUMAN RESOURCES**

**NOTE: ONLY CANDIDATES GRANTED INTERVIEWS WILL BE NOTIFIED BY PHONE**



**Contact Siksika Human Resources Department  
Tennie Running Rabbit OR Christie Duck Chief**

P.O. Box 1129, Siksika, AB T0J 3W0

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