



# Office of Chief and Council Government of Siksika Nation

## **ANNOUNCEMENT OF LEGAL REQUEST FOR PROPOSALS (RFP) AND THE CREATION OF THE SIKSIKA NATION BY-LAW PROSECUTOR'S OFFICE**

Siksika Nation Chief and Counsel proudly announce the creation of the Siksika Nation By-law Prosecutor's Office. Keeping our Siksika culture and values at the forefront, this will be the first time since 1877 that Siksika asserts its inherent sovereign authority through enacting new measures for the establishment of law and order within the borders of the Nation.

This new initiative is authorized under our creator-given inherent rights of jurisdiction over our own Nation, people and affairs. Additionally, Siksika Nation Chief and Council utilize specific powers outlined in the Blackfoot Treaty (Treaty 7) of 1877, the Indian Act, and the United Nations Declaration on the Rights of Indigenous People (UNDRIP).

The mission of the Siksika Nation Prosecutor will be to pursue justice against violators of our Nation's by-laws, via contemporary judicial remedies, restorative justice programs and traditional methods of resolution and healing.

The Siksika Nation By-Law Prosecutor will be working under the authority of Chief and Council with the qualifications required as a member of the Law Society of Alberta within the Provincial Courts of Alberta.

Please find attached the following RFP:



# Office of Chief and Council Government of Siksika Nation

## **Request for Proposal Legal Services: Siksika Nation Bylaw Prosecutor**

Siksika Nation, a member of the Blackfoot Confederacy, located in southern Alberta is inviting submissions for proposals from lawyers or law firms interested in serving as Siksika's first ever prosecutor with the sole purpose of prosecuting Nation bylaws. Siksika Nation Chief and Council understand and recognize the importance of asserting its sovereign authority and building an exemplary public service reflective of the citizens it serves.

The creation of the Siksika Nation's Prosecutor's Office is the first of its kind for the Nation.

Siksika supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities). This announcement is an open competition, all applicants are encouraged to apply. Preference will be given to Siksika Nation members or other Indigenous lawyers. Applicants are requested to self-declare their status at the time of application.

The Siksika Nation By-Law Prosecutor is responsible for prosecuting Siksika Nation by-laws only. These by-laws are identified via Siksika Nation Band Council Resolution under the authority of the *Indian Act* §81, 83 and 85.1.

### **Conditions of Employment:**

- Must be legally entitled to work in Canada
- Active membership (in good standing) with the Law Society of Alberta
- Must have a satisfactory criminal record search and vulnerable sector check
- Enhanced security screening
- Evening and weekend work as required
- Ability to travel by road and air, including overnight stays and must have a valid Class 5 Alberta driver's license

### **Qualifications:**

#### **Essential:**

- Litigation experience with experience in prosecuting criminal offences and municipal bylaws
- Superior verbal communication and presentation skills
- Superior written communication skills
- Superior interpersonal skills with an understanding of establishing and maintaining effective and professional working relationships
- Excellent analytical skills
- Effective case management and time management skills
- Ability to adapt, learn and grow through challenge, pressure or adversity (resilience)
- Excellent organizational skills with the ability to prioritize and work under pressure to meet workload demands and deadlines



# Office of Chief and Council Government of Siksika Nation

- Ability to work independently including determining reasonable positions, reviewing, meeting and potentially resolving cases
- Ability to work in a team environment
- Experience and proficiency with computer software packages and legal research applications

## **Desired:**

- An understanding of First Nation governments ability to create and prosecute by-laws under the *Indian Act*
- An understanding of Siksika Nation language, culture and political structure is preferred

## **Duties:**

- As a Siksika Nation Prosecutor, you will provide prosecutorial service regarding matters arising under the *Indian Act* and Siksika Nation by-laws, in the provincial and superior courts.
- Other duties involve: charge screening, early case resolution, implementing restorative justice and alternative dispute resolution measures, deciding whether to proceed to trial or discontinue a prosecution, entering a stay of proceedings, withdrawing charges, plea resolution, provision of disclosure, taking a position on sentence, contacting witnesses, issuing subpoenas, giving legal opinions, reviewing police reports and instructing police and various tribal departments (as needed) with respect to charges and investigations.
- The successful candidate will be expected to participate in community and other legal education in the areas of criminal law and procedures. on behalf of Siksika Nation Prosecutor.
- Offer input to Siksika Nation Council on the formation, creation and amendment of by-laws.

## **Each RFP submission should:**

- Demonstrate an understanding of the areas of law relevant to the above described duties.
- Demonstrates a familiarity with the Indian Act, Treaty rights and other federal and provincial statues and related legislation.
- Each RFP should include proposed retainer(s) and/or hourly rates, travel rate disbursements, work plan and budgets. This is a contract position subject to available funding.
- Firm experience in this specific area, or related areas.
- Name of person acting as a point of contact for the Law Firm and the contact information.

This posting will remain open until filled. Submissions must be made via email to:

Siksika Nation Councillor  
Samuel Crowfoot (Piitaisa'ksinam), B.A., J.D..  
P.O. Box 1314, Siksika Nation, AB, T0J 3W0  
Email: [samuelt@siksikanation.com](mailto:samuelt@siksikanation.com)