



Siksika Family Services Corporation

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Request for Proposal: Legal Services – Siksika Family Services (SFSC)

Siksika Family Services Corporation (“Corporation”) Board of Directors is inviting submissions for proposals from lawyers or law firms interested in working with the Corporation in the area of governance; **specifically, in reviewing and updating its Articles of Association.**

The Corporation’s Board of Directors, acts as an overseeing body with a mandate to provide strategic direction, make policy decisions, and provide financial oversight to the Corporation. Periodically, the Corporation and the Board of Directors requires independent advice on legal matters, especially in the areas of:

- Governance and the responsibilities of board of governors for a social service organization.

Each RFP submission should:

- Demonstrate an understanding of the areas of law relevant to board governance for an Indigenous Social Services organization that operates both on and off-reserve.
- Demonstrates a familiarity with the Indian Act, Treaty rights and other federal and provincial statutes and related legislation.
- Each RFP should include proposed retainer(s) and/or hourly rates, travel rate disbursements, work plan and budgets.
- Firm experience in this specific area, or related areas.
- Name of person acting as a point of contact for the Law Firm and the contact information.

The successful applicant will to enter into a formal relationship (Retainer Agreement) with the Corporation and may be called upon periodically to assist the Corporation as needed. Proposal submissions must be signed by your authorized representative of your Law Firm.

The deadline to submit is **May 6, 2022 at 4:30 p.m. MT.**

Submissions must be made by email to:

Siksika Family Services Corporation Executive Assistant Email: Tanyamh@siksikafamilyservices.com
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