



Siksika Family Services Corporation
Siksika Children's Services
Program Manager – Off-Reserve
Job Posting –Permanent F/T
Closing Date – May 20th, 2022



GENERAL STATEMENT OF POSITION:

The Siksika Children's Services Program Manager -Off-Reserve manages the day-to-day operations of all goals and strategies identified in business and operation plans for Off-Reserve (Calgary) Child Protection Services and the Intake/Investigations Unit.

SUPERVISION RECEIVED: Director, Siksika Children's services

SUPERVISION EXERCISED: Siksika Children's Services Child Protection Team Leads (Calgary Office)
Siksika Children's Services Intakes/Investigations Team Lead

DUTIES AND RESPONSIBILITIES:

- Responsible for leading the effective and efficient day-to-day operations of Siksika Children's Services Off-Reserve Child Protection and Siksika Children's Services Intake and Investigations Unit (on & off Reserve) by meeting the goals and strategies identified in business and operational plans, human resources management, financial management, strategic planning, monitoring and evaluation.
- Utilize strong leadership skills in a collaborative team approach with staff and community partners to operationally perform their primary legislative, program and Siksika Nation Cultural integration responsibilities such as the Child Youth and Family Enhancement Act, Children's First Act and support Siksika Nation initiatives.
- Promote, support, facilitate, implement and lead the progressive strategies driven by Siksika Nation, Child Protection Practice Framework.
- Responsible for guiding the shift from a focus on child protection to healthy families; developing positive communities, promoting collaborative partnerships, cultural and traditional inclusion in order to achieve better outcomes for children and families.
- *Due to limited space, the duties of this position have been shortened, but will be made available to the successful interview candidates only.*

EDUCATION AND EXPERIENCE: Bachelor or Masters of Social Work degree with a minimum five (5) relevant Supervisory/Directive experience preferred. Bachelor or Masters in a related social discipline with a minimum 10 years recent relevant Supervisory experience may be considered. Experience delivering a full range of Children's Services programs is essential. Experience working with First Nation communities and families is essential. Experience in community development is considered a definite asset. Strong computer skills and experience working with Government information systems.

Resumes and cover letters should be emailed to familyserviceshrm@siksikafamilyservices.com before 11:00 p.m. on posting closing date. **Please quote Competition # 015-2022 on your cover letter.**

IMPORTANT: All applications **must** be complete and include the following:

1. Degree/Diploma/Certificates and/or other pertinent related documents.
2. Clear Criminal Record and Child Intervention Checks
3. Copy of Driver's Licence.

The Siksika Family Services (SFS) COVID 19 Vaccination Policy requires all employees to be fully vaccinated. The successful candidate must be fully vaccinated and must provide SFS Human Resources with proof of vaccination. The Siksika Family Services will provide reasonable accommodation, if the successful candidate cannot be vaccinated due to grounds protected by human rights legislation.

We thank all those applicants in advance, however only those candidates selected for an interview will be contacted