



Siksika Family Services Corporation
Siksika Children's Services Prevention
Community Coordinator
Job Posting –Permanent F/T
Closing Date – September 14, 2022



GENERAL STATEMENT OF POSITION:

Reporting to the Community Education Team Lead, the Community Coordinator is responsible for providing program development, proper facilitation, and delivery based on the needs of the Siksika Families under the Prevention/Early Intervention umbrella with Siksika Children's Services. The Community Coordinator is responsible for the delivery and review of preventative programs offered to support families, the creation and overall facilitation of programs. The Community Coordinator is accountable for creating programs that can be measured and reflect to meet the needs in Prevention, Youth Prevention, Reunification, and Cultural services under Siksika Children's Services.

SUPERVISION RECEIVED: Siksika Children's Services Communication Team Lead.

DUTIES AND RESPONSIBILITIES:

- Responsible for program development based on needs of Siksika Families under Prevention Early Intervention.
- Establish and maintain key relationships with the community for purpose of program development, facilitations, and delivery.
- Create awareness of programs through community education.
- Support community/families through community program coordination inclusive of positive cultural engagement focused on strengthening and preservation of culture and families, prevention focused education and advocacy.
- Collaborate and coordinate services with community stakeholders for community programs.
- Ensure proper facilitation of programs by having resources for facilitation through community members as well as develop facilitator training for Prevention Early Intervention staff.
- *Due to limited space the duties of this position have been shortened but will be made available to successful interview candidates only.*

EDUCATION AND EXPERIENCE:

- Formal Post-Secondary Diploma or Degree in Education or accepted combination of education, experience, and knowledge.
- Knowledge of Siksika culture and traditions: Siksika Children Services history, impact and influence in the community, federal & provincial legislation and associated programs and their impacts on Siksika Family and community.
- Knowledge of impact of Intergenerational Trauma due to colonialism, residential school history, sixties scoop and child welfare system on FN people and communities.
- Minimum 1-year recent relevant experience.

Resumes and cover letters should be emailed to familyserviceshrm@siksikafamilyservices.com before 11:00 pm of the posting closing date. **PLEASE QUOTE** posting # 038-2022 on your cover letter.

IMPORTANT: All applications *must* include the following:

1. Degree/Diploma/Certificates and/or other pertinent related documents.
2. Record of Covid Immunization.
3. Copy of Drivers License

Please Note: Only **complete** applications will be considered. SFSC wished to thank all applicants and advise that only those candidates selected for an interview will be contacted.

Successful candidates are required to produce a clear Criminal Record and Child Intervention Check prior to commencement.

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