

# SIKSIKA NATION TRIBAL ADMINISTRATION

## EMPLOYMENT OPPORTUNITY

**SERVICE AREA:** Siksika Public Safety \***EXTENDED** **COMPETITION:** SJ-02-11-07-22  
**DEPARTMENT:** Siksika Protective Services  
**POSITION:** Peace Officer Level 1 **DATE POSTED:** 11-07-22  
**SALARY:** Based on Education & Experience **DEADLINE:** 11-18-22  
**STATUS:** **NOTICE: DEADLINE TIME TO SUBMIT IS 12:00 PM (NOON)**

### **General and Responsibilities: Duties include but are not limited to:**

The Community Peace Officer is responsible for enforcing the provision of by laws passed by council and enforcing the provision of appointed statutes under the Peace Officer appointment as laid out by the Solicitor General. The Peace officer assists and works cooperatively with the RCMP, Fish and Wildlife, Parks, and other allied policing agencies, Administration area partners, internal Administration departments and the community. This position investigates by Law Complaints and disputes, and ensures appropriate resolutions either by fine, order and/or education. The Community Peace officer patrols the community through shift work on a regular basis for enforcement, prevention, and education of all offences related to their appointment.

### **Duties & Responsibilities: Duties include but are not limited to:**

- Provide liaison with Crime Stoppers, Crime Watch, Citizens on Patrol, attend meetings and events.
- Work shifts and organizes time within a Shift work model, provides foot and potential area off road patrol,.
- Provides assistance to animal control services and security services
- Serves documents as required
- Provides a Liaison with the RCMP and other policing agencies.
- Complete necessary investigations and related procedures
- \*Please refer to Job Description for full and additional information\*

### **CONTACT HUMAN RESOURCE FOR A FULL JOB DESCRIPTION**

### **MINIMUM QUALIFICATIONS:**

#### **Required Knowledge, Skills and Abilities:**

Making decisions evaluative in nature that asses risk, that are timely, decisive and effective; tailoring decisions, that support unusual, or ambiguous situations whether they be resolved by enforcement or education; taking the lead make decisions in the face of conflicting or incoming model, Making decisions that recognizes the collaborative policing model, Making decisions and implementing tough, unpopular decisions when warranted, Interpreting, explaining and implementing organization and unit policies, procedures, guidelines and programs; etc.etc..

#### **Education and Experience:**

- High school,
- College Diploma in Police and Justice Studies is an asset
- All required training under the Alberta Peace Officer Act as outlined by the Solicitor General is an asset
- Successful Certified completion of the Physical Abilities Evaluation.

#### **Other:**

- First Aid Certification is an asset.
- Must have a Valid Class 5 Driver's License and Clean driver's abstract.
- Updated Criminal Record Check & enhanced Criminal Records Check through RCMP.
- Use of force training is an asset.

### **SUBMIT APPLICATION & RESUME TO HUMAN RESOURCES**

**NOTE: ONLY CANDIDATES GRANTED INTERVIEWS WILL BE NOTIFIED BY PHONE**



Contact Siksika Human Resources Department

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