



EMPLOYMENT OPPORTUNITY

SIKSIKA GROUP OF COMPANIES (SGC)

Position: Blackfoot Construction Contracting Manager
Subsidiary: Blackfoot Construction Contracting Limited Partnership (“BCON”)
Term: 3-Year Fixed Term Contract
Salary: Commensurate as per approved SGC Salary Classification

Date Posted: January 20, 2023
Deadline for submission: February 17, 2023 @ 4:30 PM (date subject to change)
Pre-screening: Week of February 20, 2023 (dates subject to change)
Interviews: Week of February 20, 2023 (dates subject to change)

General Statement of Duties (not limited to the following):

The Blackfoot Construction Contracting LP Manager is responsible for the Field Operations, Performance and Completion of self-performed and subcontracted construction work. The Manager must be prepared to accept additional related duties as changes within the organization may occur.

- 5-10 years construction and project management experience required.
- Actively secure contractual work for the company and related pre-qualification filing and follow up.
- Ability to operate assortment of heavy equipment vehicles and critique other operators on best and safe best practices.
- Ensures that the project site is always secure, the equipment is in safe, working order, manages the tail gate and/or safety meetings.
- Always maintains a safe and respectful working environment.
- Reviews contracts and documents to obtain a clear understanding of deliverables and ensures project completion within budget.
- Report on progress, budget, invoicing, cost reports, schedules, and forecasts to completion, on a regular basis to the General Manager.
- Communicates with clients and sub-contractors on expectations and directions regarding schedules, construction methods, company policies and procedures, permits, quality control, and other performance standards.
- Complies with the client’s HSE requirements, Occupational Health and Safety Regulations, Policies & Procedures, and all applicable government laws and regulations.
- Demonstrates a high level of professionalism and autonomy for the company and represents the Siksika Group of Companies to both Siksika Nation and industry.

Qualifications Required:

High School Diploma supplemented with 2-Year Post Secondary in Project Management and/or Business Management and 5 to 10 years construction Management experience is required. *A combination of Education and experience will also be considered. Note: The Successful Applicant must possess a valid driver’s license and submit a clean drivers abstract.*

(For a complete Job Description please contact 403-734-5244 or HR@siksikaresource.com)

At least three (3) References MUST be listed on the application and ALL certificates must be attached.
SGC is an Equal Opportunity Employer, however preference may be given to applicants with Aboriginal descent.
INCOMPLETE APPLICATIONS WILL BE SCREENED-OUT

Please submit Application, Resume, and Certificates to:

SGC Human Resources
P.O Box 1520 Siksika, AB T0J 3W0 or
HR@siksikaresource.com

Inquiries should be directed to the SGC Human Resource Department at 403-361-1101 or by contacting our main office at 403-734-5244

We thank all interested applicants in advance, however, only those selected for an interview will be contacted.