



SIKSIKA NATION ADMINISTRATION

Tribal Management

Memorandum

*To: Executive Management & Service Area Staff
From: Richard Sparvier, Tribal Manager
xc: Hoss Yacoub, file
Date: April 29, 2022
Re: Quality Control Service Area*

Oki,

This memo serves purpose to identify the newly implemented Quality Control Service Area developed under the scope of the re-organization of the Tribal Administration. This Service Area is headed by Hoss Yacoub, the Technical Advisor for the Nation, Hoss has a seasoned background as a Professional Engineer (P.Eng).

The mandate for Quality Control is to ensure that various projects the Nation is working on are complete according to standards that are seen off the Nation. Quality Control will provide critical support to the different service areas and will introduce a set of comprehensive measures to significantly improve engineering and project management workflow, strengthen its resilience, and ensure long-term control of the quality assurance processes and procedures.

A service agreement between QCSA and other Service Areas is forthcoming, if in the event Quality Control observes any deficiencies with a project, they have the authority to stop work on a project to ensure that the work is done to industry standard.

Please ensure that if QCSA is requesting any information pertaining to Nation matters that they are responded to in a timely manner (i.e. 2-3 business days) as this will help us move projects along for the Nation as a whole,

You may contact my office if there are any questions

Take care