

Employment Opportunities



Position: Public Safety and Justice Manager
Service Area: Siksika Public Safety and Justice
Location: Siksika Nation
Salary: Based on Education and Experience
Date Posted: October 19, 2023
Closing Date: November 2, 2023
Competition Number: SPJM-02-10-18-23

POSITION SUMMARY:

The Public Safety and Justice Manager is accountable for the overall operations, coordination, organizing, planning and implementation of the Public Safety and Justice service areas which includes the Peace Officer Program, Security Services, Animal Control, Emergency Management Program, Aiskapimohkiiks (Mediation) Program and all other Justice Programs that the Justice Coordinator directly supervises. Responsible for ensuring that the development and implementation of departmental goals, objectives, and priorities align with the Strategic Plan of the Nation Administration for each assigned service area. Shall also as the incident commander during emergency events affecting the Siksika Nation.

DUTIES & RESPONSIBILITIES: *Duties include but are not limited to:*

- Promote an integrated service delivery model and provide support to achieve the Siksika Nation plan and Siksika Nation Administration business plan as a member of the Siksika Nation Administration management team.
- Plan, coordinate, and direct Public Safety and Justice service area's work plan; assign projects and areas of responsibility; review and evaluate work methods and procedures to improve operations.

MINIMUM QUALIFICATIONS:

Required Knowledge, Skills, and Abilities

- Demonstrated leadership capability in the areas of community engagement, crime reduction and proactive, compassionate compliance.
- Ability to manage high workloads in a flexible manner, often under pressure, with tight deadlines.
- Demonstrated experience working with First Nation communities and or municipal policing services.
- Ability to consult with Elders, Siksika Nation business units and entities, Chief and Council, local R.C.M.P. detachments, contractors, residents, and visitors.
- Ability to write competent, effective, and accurate reports based on Acts, legislation, or codes.

Education and Experience

- Bachelor's degree from a recognized post-secondary institution in Political Science, Criminal Justice, Policing, Fire, Science, Behavioral Science, Business or Public Administration or related field required.
- Minimum five years of relevant progressively responsible supervisory experience required.

Other:

- Current criminal records check, Current one year driver's abstract.

EMAIL recruitment@siksikanation.com To Apply, Receive a Job Description or Employment Application form.
CALL 403-734-5567 or 403-734-5579 to learn more.
WEBSITE www.siksikanation.com

Position will be filled based on requirements and candidate qualifications. Priority: Siksika Members, Indigenous Community, then others.