

Employment Opportunities



Position: Transportation Supervisor
Service Area: Siksika Public Works - Transportation
Location: Siksika Public Works Building
Salary: Based on Education and Experience
Date Posted: October 26, 2023
Closing Date: November 9, 2023
Competition Number: PWTS-02-10-24-23

POSITION SUMMARY:

The Siksika Nation Public Works Transportation Supervisor plays a vital role in managing and overseeing the maintenance and operation of Siksika Nation's fleet vehicles and mechanic shop. This position requires a blend of leadership, technical knowledge, administrative and collaborative skills to ensure the efficient, safe, and cost-effective management of the Siksika Nation's fleet while respecting cultural values and practices.

DUTIES & RESPONSIBILITIES: *Duties include but are not limited to:*

- **Fleet Management:** Overseeing the scheduling, maintenance, and repair of the organization's fleet vehicles, including cars, trucks, and specialized equipment.
- **Coordination:** Coordinating with drivers and managers from various departments to ensure vehicles are available and properly maintained for daily operations.
- **Mentorship:** Sponsoring junior mechanics to help them complete their Apprenticeship Program and training junior staff, ensuring skills are transferred effectively.

MINIMUM QUALIFICATIONS:

Required Knowledge, Skills, and Abilities

- Strong leadership skills with the ability to motivate and guide a team.
- Excellent organizational and communication skills Strong analytical and problem-solving skills.
- Knowledge of cultural practices and sensitivity to Indigenous traditions and values.
- Strong problem-solving abilities and a proactive approach to identifying and resolving issues.

Education and Experience

- High school diploma or equivalent
- 8 years of experience in both heavy equipment and automotive repairs field.
- At least 4 years of Supervisory experience in fleet management and vehicle maintenance
- Certified Automotive Technician Certificate from a recognized institution, Red Seal Mechanic preferred.
- Certified Heavy Equipment Technician Certificate from a recognized institution.
- Class 3 Valid driver's license with "Q" air brake endorsement (Class 1 desirable).

Other:

- Requires general knowledge of the Siksika Nation culture and some ability to communicate in the Siksika Language

EMAIL recruitment@siksikanation.com To Apply, Receive a Job Description or Employment Application form.
CALL 403-734-5567 or 403-734-5579 to learn more.
WEBSITE www.siksikanation.com

Position will be filled based on requirements and candidate qualifications. Priority: Siksika Members, Indigenous Community, then others.