



Siksika Nation Tribal Administration

OFFICE OF OHKINNIINA AND NINAAKS

REQUEST FOR AGENDA ITEM

1. Department/Organization:	
2. Contact Name/Number:	
3. Email Address:	
4. Purpose:	
5. Estimated Time:	
6. Do you have Correspondence to provide? (Please provide a copy to C&C Admin Office)	

NOTE: Please provide all ***final*** copies needed for approval to the O&N Administrative Specialist's. If a BCR is required, ensure that the BCR is on the correct template, with no errors. The Chief and/or Co-Chair will review the request and you will be contacted via email or telephone for further interview details. All documents should be forwarded to the O&N admin office the last week of each month to have your items on the O&N agenda during the General Ninaaks Meetings week.

Chief/Co-Chairperson of the Month: _____

Interview Granted: _____

Initials: _____

