

# Employment Opportunities



**Position:** Transportation Supervisor  
**Service Area:** Siksika Public Works - Transportation  
**Location:** Siksika Public Works Building  
**Salary:** Based on Education and Experience  
**Date Posted:** July 19, 2024  
**Closing Date:** August 2, 2024  
**Competition Number:** PWTS-03-07-19-24

## POSITION SUMMARY:

The Siksika Nation Public Works Transportation Supervisor plays a vital role in managing and overseeing the maintenance and operation of Siksika Nation's fleet vehicles and mechanic shop. This position requires a blend of leadership, technical knowledge, administrative and collaborative skills to ensure the efficient, safe, and cost-effective management of the Siksika Nation's fleet while respecting cultural values and practices.

## DUTIES & RESPONSIBILITIES: *Duties include but are not limited to:*

- **Fleet Management:** Overseeing the scheduling, maintenance, and repair of the organization's fleet vehicles, including cars, trucks, and specialized equipment.
- **Coordination:** Coordinating with drivers and managers from various departments to ensure vehicles are available and properly maintained for daily operations.
- **Mentorship:** Sponsoring junior mechanics to help them complete their Apprenticeship Program and training junior staff, ensuring skills are transferred effectively.

## MINIMUM QUALIFICATIONS:

### Required Knowledge, Skills, and Abilities

- Strong leadership skills with the ability to motivate and guide a team.
- Excellent organizational and communication skills Strong analytical and problem-solving skills.
- Knowledge of cultural practices and sensitivity to Indigenous traditions and values.
- Strong problem-solving abilities and a proactive approach to identifying and resolving issues.

### Education and Experience

- High school diploma or equivalent
- 8 years of experience in both heavy equipment and automotive repairs field.
- At least 4 years of Supervisory experience in fleet management and vehicle maintenance
- Certified Automotive Technician Certificate from a recognized institution, Red Seal Mechanic preferred.
- Certified Heavy Equipment Technician Certificate from a recognized institution.
- Class 3 Valid driver's license with "Q" air brake endorsement (Class 1 desirable).

### Other:

- 3 Year Driver's abstract required.

EMAIL [recruitment@siksikanation.com](mailto:recruitment@siksikanation.com) To Apply, Receive a Job Description or Employment Application form.  
CALL 403-734-5567 or 403-734-5579 to learn more.  
WEBSITE [www.siksikanation.com](http://www.siksikanation.com)

Position will be filled based on requirements and candidate qualifications. Priority: Siksika Members, Indigenous Community, then others.