

# Employment Opportunities



**Position:** Animal Services Worker (2)  
**Service Area:** Animal Services  
**Location:** Public Safety  
**Salary:** Based on Education and Experience  
**Date Posted:** June 16, 2025  
**Closing Date:** July 25, 2025  
**Competition Number:** SJ-02-06-16-25

## **POSITION SUMMARY:**

The animal services worker duties involve a combination of animal investigation, care, and education. This position will be part of a team; will work rotating shifts; including day, night, holidays, and weekends to patrol Siksika Nation. The overall outcome and goals of this position is to reduce human/animal conflict in Siksika Nation and improve the health and welfare of community animals.

## **DUTIES & RESPONSIBILITIES: *Duties include but are not limited to:***

- Report and remove stray, uncontrolled, or abused/malnourished animals from undesirable conditions, and if necessary, arrange for shelter for unclaimed animals
- Builds effective and professional relationships with community members and stakeholders
- Prepares detailed paperwork, reports, and records and maintains filing system of investigations, complaints, lost and found and licensing databases;
- Perform other related duties as requested by the Team Lead of Animal Services.

## **MINIMUM QUALIFICATIONS:**

### **Required Knowledge, Skills, and Abilities**

- Must be able to foster and maintain good public relations and customer service with the public, and be able to communicate and mediate effectively in a variety of situations.
- Demonstrated skills and decision making and problem-solving capacity.
- Proficiency in using office software and equipment, including Microsoft Suite applications such as word processing, spreadsheets, email, and calendar management.
- Passionate about animal care, responsible pet ownership and community safety.
- Ability to maintain confidentiality and handle sensitive information with professionalism.
- Strong problem-solving and decision-making abilities.
- Flexibility and adaptability to work in a fast-paced environment and handle multiple tasks simultaneously.

### **Education and Experience**

- High School Diploma or equivalent
- Class 5 Drivers License Preferred

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Position will be filled based on requirements and candidate qualifications. Priority: Siksika Members, Indigenous Community, then others.

EMAIL [recruitment@siksikanation.com](mailto:recruitment@siksikanation.com) To Apply, Receive a Job Description or Employment Application form.  
CALL 403-734-5567 or 403-734-5579 to learn more.  
WEBSITE [www.siksikanation.com](http://www.siksikanation.com)