

Employment Opportunities



Position: Housing Inspector Supervisor
Service Area: Housing
Salary: Based on Education and Experience
Date Posted: August 11, 2025
Closing Date: August 27, 2025
Competition Number: COO-02-08-27-25

POSITION SUMMARY:

This role is responsible for overseeing and conducting comprehensive inspections of residential properties within the Siksika Nation, ensuring compliance with Section 9 of the National Building Code and/or the Alberta Building Code while adhering to the Siksika Nation Home Inspection Standards of Practice. This involves documenting findings, suggesting necessary repairs, educating homeowners about their properties, and supervising major repairs or capital projects to ensure they meet quality control and safety standards. This position requires thorough performance evaluation and accountability, assisting the team in achieving key objectives and goals.

Duties & Responsibilities: *see complete job description*

- Collaborate with assigned Housing team members and Chief Operating Officer on the yearly capital maintenance plan and communicating and providing relevant building codes for the units under the yearly capital maintenance plan, and any other major repairs for all programs, whether it's CMHC repairs or Bands' Funds programs.
- Operate as the point of contact for any major repairs to ensure building codes are communicated before execution for other Zone Supervisors.
- Conduct comprehensive inspections of residential properties within Siksika Nation to assess their condition and ensure compliance with local building codes, quality control standards, and the Siksika Nation Standards of Practice.

Required Knowledge, Skills, and Abilities:

- Knowledge of National Building Code and Alberta Building Codes.
- In-depth knowledge of housing and building standards and procedures.
- Computer skills, including Microsoft Word and Excel.
- Ability to work independently.

Education and Experience:

- High School Diploma or GED equivalent.
- Post-Secondary Education in Construction, Building Science, or Engineering is an asset.
- Minimum of two years in a similar role completing house inspections

Professional Designation/Certification/Licenses:

- Inspectors Certificate(s)
- Journeyman Carpenter Certification
- Valid Alberta Class 5 Driver's License

EMAIL: recruitment@siksikanation.com To Apply, Receive a Job Description or Employment Application form.
CALL 403-734-5567 or 403-734-5579 to learn more.
WEBSITE www.siksikanation.com

Position will be filled based on requirements and candidate qualifications. Priority: Siksika Members, Indigenous Community, then others.