

# Employment Opportunities



**Position:** Facilities Operations – Team Lead  
**Service Area:** litaisokinaapyoyis  
**Salary:** Based on Education and Experience  
**Date Posted:** August 12, 2025  
**Closing Date:** August 19, 2025  
**Competition Number:** ES-01-08-12-25

## POSITION SUMMARY:

The Facility Operations Team Lead is responsible for overseeing the operations and maintenance of all litaisokinaapyoyis building, landscaping, security and kitchen facilities, ensuring they are operational, safe, efficient, and well-maintained. This role involves managing a team of maintenance, kitchen and security personnel. The Facility Operations Team Lead holds a key responsibility in overseeing the comprehensive maintenance and day-to-day operations of all building facilities to ensure that they are not only safe and efficient but also well-maintained. This pivotal role involves effectively managing a team of dedicated maintenance, kitchen and security staff, closely coordinating with external contractors for specialized services, and strategically implementing innovative approaches to enhance the functionality and sustainability of the facilities. Contributing to the overall success and productivity of the organization and staff, coordinating with contractors, and implementing strategies to improve the functionality and sustainability of the facilities are the main responsibilities for the Facility Operations Team Lead.

## Duties & Responsibilities: \*see complete job description\*

- Develop and implement maintenance schedules to ensure all facilities are in optimal condition.
- Supervise and manage the Maintenance, Kitchen and Security supervisors and indirectly all related staff, including hiring, training, and performance evaluations.
- Monitor expenses and implement cost-saving measures without compromising quality.
- Plan and oversee renovation, refurbishment and kitchen projects, ensuring they are completed on time and within budget.

## Required Knowledge, Skills, and Abilities:

- Strong knowledge of building systems, including HVAC, electrical, and plumbing.
- Excellent organizational and project management skills.
- Strong communication and leadership abilities.
- Ability to respond to emergencies and provide solutions promptly.
- Knowledge of safety regulations and building codes

## Education and Experience:

- Certification in Facilities Management (CFM) or equivalent.
- Experience with sustainability and energy management initiatives.
- Bachelor's degree in Facilities Management, Engineering, Business Administration, or a related field required.
- Minimum of 10 years of experience in facilities management or a related role required.
- Proven experience in managing maintenance staff and coordinating with contractors.
- First Aid Certification an asset.

## Professional Designation/Certification/Licenses:

None

**EMAIL:** [recruitment@siksikanation.com](mailto:recruitment@siksikanation.com) To Apply, Receive a Job Description or Employment Application form.  
**CALL** 403-734-5567 or 403-734-5579 to learn more.  
**WEBSITE** [www.siksikanation.com](http://www.siksikanation.com)

**Position will be filled based on requirements and candidate qualifications. Priority: Siksika Members, Indigenous Community, then others.**