

Employment Opportunity



Position: Case Manager
Service Area: Siksika Support Centre
Location: Siksika Support Centre
Salary: Based on Education and Experience
Date Posted: November 21, 2025
Closing Date: November 28, 2025
Competition Number: SSE-01-11-21-25

POSITION SUMMARY:

The Pilot Project Case Manager is a leadership role responsible for overseeing the delivery and coordination of Pilot Project services for the Siksika Nation. This includes program design and evaluation, policy development, stakeholder engagement, and supervision of team members.

The Case Manager ensures the effective implementation of the Pilot Project in line with the strategic direction set by the Implementation Manager.

DUTIES & RESPONSIBILITIES: *Duties include but are not limited to:*

- Lead the planning, implementation, and continuous development of the Pilot Project.
- Develop and update internal policies to ensure effective and culturally responsive service delivery.
- Build and maintain strong relationships with internal departments, external partners, and service providers.
- Represent the Pilot Project at meetings and collaborate with partners from the Piikani Nation and the Blood Tribe to improve service coordination and identify service gaps.
- Manage the Pilot Project budget, including planning, forecasting, and financial reporting

MINIMUM QUALIFICATIONS:

Required Knowledge, Skills, and Abilities

- Demonstrated leadership in community-based program management.
- Self-motivated and able to work as part of a team.
- Strong organizational, time management and decision-making skills
- A high degree of independent decision-making while applying professional standards to personal judgment and objectivity in dealing with clients and First Nation partners.
- Problem-solving, mediation, and conflict resolution skills.
- Proficiency in the MyCompass application, sufficient to orient and coach other users

Education and Experience:

A Bachelor of Social Work or related discipline.

Minimum of five years of relevant work experience in a First Nations community.

Proven management experience with operational, budgetary, and financial planning experience.

Other:

Valid Alberta Class 5 Driver's License.

Clear Criminal Records and Vulnerable Sector Check.

Requires general knowledge of the Siksika Nation culture and some ability to communicate in the Siksika language.

Position will be filled based on requirements and candidate qualifications. Priority: Siksika Members, Indigenous Community, then others.

EMAIL recruitment@siksikanation.com To Apply, Receive a Job Description or Employment Application form.

CALL 403-734-5567 or 403-734-5579 to learn more.

WEBSITE www.siksikanation.com